

SECTION X – CERTIFICATION – RESTRICTED

Restricted Certificates, formerly known as Operator in Training (OIT) certificates, are available for the Grade I Regulatory and Grade 1 Voluntary Certification Programs, and at the Grades II through IV Certifications for the Regulatory Certification Program. Candidates may apply for a Restricted Certificate when they meet the education requirements but lack the full-time operating experience to qualify for an Full Certificate.

Restricted Certificates carry no regulatory authority to operate but serve as an intermediate step towards the next level of certification. Regulatory Restricted Certificates are valid for five (5) years and cannot be renewed. Non-regulatory Restricted Certificates shall be valid for two (2) years and may be renewed in the same manner as Full Certifications. To obtain a Restricted Certificate, a candidate must meet the following education and certification/experience requirements, AND receive a passing score on the appropriate certification exam:

Restricted Certificate Education and Certification Requirements			
Grade	Education	Contact Hours	Certification / Experience
I/1	High school diploma or GED	0	None required
II/2	High school diploma or GED	120	Hold an active Grade I full certification for a minimum of 1 year
III/3	High school diploma or GED and 2 post-secondary education courses	120	Hold an active Grade II full certification for a minimum of 1 year
IV/4	High school diploma or GED and 4 post-secondary education courses	120	Hold an active Grade III full certification for a minimum of 1 year

Certificants can apply to upgrade their certification to an Full Certificate upon meeting the required full-time equivalent (FTE) operating experience (and/or education requirement for Grade 1 Non-Regulatory Certification). An application for upgrade must be completed and submitted, along with applicable fees. After verification of meeting the full-time equivalent (FTE) operating experience requirements, the certificant will be issued an Full Certificate which will be valid for two (2) years from the date of issue.