



NEVADA BOARD of CERTIFICATION for Water Professionals



Adrian J. Edwards, Chairman • Joe Crim, Jr., Vice Chairman
Peter Baratti • Jennifer Mason • James Koloskie • John Solvie • Brian Watts

MEETING MINUTES

The Nevada Board of Certification for Water Professionals held a public meeting on **Monday March 20, 2023** at the Grand Sierra Casino. In compliance with the contract between the Nevada Division of Environmental Protection and the Nevada Water Environment Association, the Notice of Public Meeting and Agenda were posted before 09:00 AM at least three (3) working days prior to the meeting.

1. Call to Order

Chairman Edwards called the meeting to order at 2:08PM.

2. Roll Call and Introduction of Guests

Board Position	Name	NWEA Representation	Present	Zoom	Absent
Chairman	Adrian Edwards	Wastewater Treatment Plant Operator certified at the highest level (Clark County).	X		
Vice Chairman	Joe Crim	Member At-Large	X	X	
Member	Brian Watts	Owner of Publicly Owned Treatment Works	X	X	
Member	James Koloskie	WWTPO with 3+ Years of Experience	X	X	
Member	Jennifer Mason	Member At-Large	X	X	
Member	Peter Baratti	WWTPO with 3+ Years of Experience	X	X	
Member	John Solvie	Owner of Publicly Owned Treatment Works	X	X	
Program Administrator	Ashley Jacobson		X	X	

Guest	Representing
Sabrina Rivera	NWEA Executive Board
Andrew Dixon	NDEP
April Holt	NDEP

3. Public Comment (Current Agenda Items)

No public comment



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4. Approval of Agenda

A motion to approve the agenda was made by Member Mason and seconded by Member Solvie. Chairman Edwards called for a vote; motion approved.

5. Approval of Meeting Minutes from November 20, 2022

A motion to amend agenda to move new business up to discuss new online portal, Member Mason made a motion to approve the amended meeting minutes with the before the meeting minutes from November 20, 2022, was made by Member Mason and seconded by Member Koloskie. Chairman Edwards called for a vote; motion approved.

6. Policies and Procedures

- Took off P&P from website, need to work on each section. Next section “Code of Conduct”, we have finalized Reciprocity. This will clear up when we complete the “misconduct section” for NDEP contract. April Hoyt will be the person at NDEP who will review and approve policy changes.
- Add record retention policy

7. Program Administrator’s (PA’s) Report

7.1. Budget Review

- New Budget Discussion for 23/24, discussed raising travel and misc will need a new phone, will make changes and then send out via email for approval.

7.2. Certification Examination Update

- NA

7.3. Continuing Education Units (CEUs) Update

- Still getting a lot of CEUs for online training

7.4. Standard Operating Procedure (SOP) Update

- No update

7.5. Water Spot Update

- No Update

7.6. Website Update

- Executive Board is working on a new website

7.7. Exam Results Summary & Analysis

- % have gone up a little without reviewing restricted and those are new folks trying to get into the industry, very low written exams taken. PA Jacobson wants to update the Upgrade Forms



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7.8. Certification Board Update

- Discussed scores and they are slowly getting better

8. Water Professionals International (WPI) Updates

- Conference was a success where WPI has been changing it's mission
- Job Analysis workshop in December to develop a new Wastewater Exam
- Discussed new computer exams to be given at home with a proctor

9. Nevada Division of Environmental Protection (NDEP) Update / Regulatory Update

- Andrew Dixon - Executive Order for Regs, if anything needs to be updated let NDEP know. April will be our point of contact until they find a replacement for Katrina's position.

10. New Business

- Online Certification Portal, Certemy is affordable and easily accessible. Member Solvie discussed Compliance 365, and the difference between the software was discussed. WPI is considering the move from Certemy to Compliance 365. Andrew Dixon said he would discuss with Jennifer Carr and with Linh Kieu about changes to the NDEP Safe Drinking water online portal to see cost and if NWEA could use for the Wastewater side. Long discussion about when regs will be changed so that applications do not need a wet signature. Sabrina discussed that the Executive Board will be funding Certemy or other software as it benefits members.

11. Next Board Meeting

- The next Board meeting will be – TBD

12. Public Comment

- None

13. Adjournment

- A motion to adjourn was made by Member Crim and seconded by Member Mason. Chairman Edwards called for a vote; motion approved.
- Chair Edwards adjourned the meeting at 4:39PM