



NEVADA BOARD of CERTIFICATION for Water Professionals



Adrian J. Edwards, Chairman • Joe Crim, Jr., Vice Chairman
Peter Baratti • Jennifer Mason • James Koloskie • John Solvie • Dennis Fernandez

MEETING MINUTES

The Nevada Board of Certification for Water Professionals held a public meeting on **Monday March 20, 2023** at the Grand Sierra Casino. In compliance with the contract between the Nevada Division of Environmental Protection and the Nevada Water Environment Association, the Notice of Public Meeting and Agenda were posted before 09:00 AM at least three (3) working days prior to the meeting.

1. Call to Order

Chairman Edwards called the meeting to order at 9:13AM.

2. Roll Call and Introduction of Guests

Board Position	Name	NWEA Representation	Present	Zoom	Absent
Chairman	Adrian Edwards	Wastewater Treatment Plant Operator certified at the highest level (Clark County).	X		
Vice Chairman	Joe Crim	Member At-Large	X		
Member	Brian Watts	Owner of Publicly Owned Treatment Works		X	
Member	James Koloskie	WWTPO with 3+ Years of Experience		X	
Member	Jennifer Mason	Member At-Large	X		
Member	Peter Baratti	WWTPO with 3+ Years of Experience	X		
Member	John Solvie	Owner of Publicly Owned Treatment Works	X		
Program Administrator	Ashley Jacobson		X		

Guest	Representing
Sabrina Rivera	NWEA Executive Board

3. Public Comment (Current Agenda Items)

No public comment



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4. Approval of Agenda

A motion to approve the agenda was made by Member Mason and seconded by Vice Chair Crim. Chairman Edwards called for a vote; motion approved.

5. Approval of Meeting Minutes from March 20, 2023

A motion to approve the meeting minutes was made by Member Mason and seconded by Vice Chair Crim. Chairman Edwards called for a vote; motion approved.

6. Policies and Procedures

- Update sections per Certification Board Member review
- Mason * Testing Eligibility
- Crim * Written Exam
- Watts * Computer Exams
- Solvie * Upgrades
- Edwards * Repeat exam failure clarify 3rd failure
- Koloskie * Renewals
- Workshop * Disciplinary
- New Policy or update policy to change PMT to water/wastewater
- *Start a PWO committee to help with Repeat Failures * Executive Board**

7. Program Administrator's (PA's) Report

7.1. Budget Review

- Reviewed and explained the RFP budget if we go over the budget then the Certification Budget will be responsible for additional money spent, 4 years at no more than \$40,000 with a 2 year extension.
- PA Jacobson to attend WPI Conference, Mason expressed interest in attending and would find out if she could make attending work.

7.2. Certification Examination Update

- PA Jacobson advertised written exams for 2023 and have not had one in attendance.
- Next Meeting Chairman Edwards and PA Jacobson will Discuss with NDEP to have written exams twice a year (once up north one down south)

7.3. Continuing Education Units (CEUs) Update

- PMT can use Water or Wastewater course for Initial education or renewals, will update applications to reflect Water or Wastewater
- CSO and WQA needs to be Wastewater
- Update CSO exam application to add %
- Verify Past Employment if employer is out of business, Certification Board agreed that it is on the applicant to prove past employment. If PA Jacobson can't prove past employment they can not receive Related or FTE. (adequate documentation is burden of applicant, then PA will forward to Certification Board for approval or denial)



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7.4. Standard Operating Procedure (SOP) Update

- No update

7.5. Certification Board Update

- Vice Chair Crim and Member Baratti term ending December 31, 2023

7.6. Exam Results Summary & Analysis

- PA Jacobson reviewed results with Certification Board no comments

7.7. Certification Board Update

- 2 members terms ending on December 31, 2023
- Vice Chair Crim and Member Baratti, send out email to apply online
- Need to update Member Photo and Bio for new website

8. Association of Boards of Certification (ABC) Updates

- WPI Conference Member Solvie will be attending on behalf of WPI

9. Nevada Division of Environmental Protection (NDEP) Update / Regulatory Update

- New Contract requirements
 - a. Review and make recommendations regarding making changes to the current program.
 - b. Develop a Policy to perform necessary actions to review alleged misconduct.
 - c. Develop a Procedure on how we plan to investigate the alleged misconduct.
 - d. Develop a Procedure to require certified operator to notify certification program when there is a change to their employment.

10. New Business

- Discuss transitioning to Certemy and the plan on implementing new processes.

11. Next Board Meeting

- The next Board meeting will be March 11, 2024

12. Public Comment

- No Comment

13. Adjournment

- A motion to adjourn was made by Member Mason and seconded by Member Baratti. Chairman Edwards called for a vote; motion approved. Chair Edwards adjourned the meeting at 12:14 pm.