



## NEVADA BOARD of CERTIFICATION for Water Professionals



Adrian J. Edwards, Chairman • Joe Crim, Jr., Vice Chairman

Peter Baratti • Jennifer ~~Diamond~~ ~~Mason~~ • ~~Brian Oswald~~ James Koloskie • John Solvie • Dennis Fernandez

### MEETING MINUTES

The Nevada Board of Certification for Water Professionals held a public meeting on ~~Thursday Sunday,~~ ~~January 30, 2022~~ July 28, 2022 this meeting was held virtually due to Covid restrictions. In compliance with the contract between the Nevada Division of Environmental Protection and the Nevada Water Environment Association, the Notice of Public Meeting and Agenda were posted before 09:00 AM at least three (3) working days prior to the meeting.

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**1. Call to Order**

Vice Chairman ~~Crim~~ Edwards called the meeting to order at ~~9:07~~ 9:09 AM.

**2. Roll Call and Introduction of Guests**

Board Position	Name	NWEA Representation	Present	Zoom	Absent
Chairman	Adrian Edwards	Wastewater Treatment Plant Operator certified at the highest level (Clark County).	✖	✕	
Vice Chairman	Joe Crim	Member At-Large		X	
Member	Dennis Fernandez	Owner of Publicly Owned Treatment Works	✖		✕
Member	<del>Vacant</del> James Koloskie	<u>WWTPO with 3+ Years of Experience</u>		✕	
Member	Jennifer <del>Diamond</del> <u>Mason</u>	Member At-Large	✖		
Member	Peter Baratti	WWTPO with 3+ Years of Experience		X	
Member	John Solvie	Owner of Publicly Owned Treatment Works	✖	✕	
Program Administrator	Ashley Jacobson		✖	✕	

Guest	Representing
<del>Jake Jacobson</del> <u>Sabrina Rivera</u>	NWEA Executive Board
<u>Scott Farnsworth</u>	<u>CCWRD</u>

**3. Public Comment (Current Agenda Items)**

No public ~~comment-in-attendance~~



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## 4. Approval of Agenda

A motion to approve the agenda was made by Member ~~Diamond~~-Solvie and seconded by Member ~~Fernandez~~Baratti. Chairman Edwards called for a vote; motion approved.

## MEETING MINUTES (continued)

5.

## 6.5. Approval of Meeting Minutes from ~~October 28, 2021~~January 30, 2022

A motion to approve the meeting minutes from ~~January 30, 2022, October 28, 2021~~ was made by Member ~~Diamond~~-Crim and seconded by Member ~~Crim~~Mason. Chairman ~~Edwards~~Crim called for a vote; motion approved.

## MEETING MINUTES (continued)

## 7.6. ~~Non-Regulatory Programs~~New Certification Board Member

- No update
- No comments

## 8.7. Policies and Procedures

- ~~No changes have been made until the updates for NDEP have been finished. PA Jacobson discussed changes made to Policies and Procedures (P&P)~~
- ~~Adrian will discuss changes that need to be made with Katrina.~~
- ~~Need to update after reviewing with NDEP, Member Solvie offered to take lead~~
  - ~~Discussed changes that need to be made or updated to P&P~~
  - ~~Section to remove Section XI to remove "individuals request to re score" (see highlighted yellow section)~~
    - a. ~~Make a new section for 90 day non-refundable to P&P "All applications are non-refundable and Applications for certification, reciprocity, renewals, upgrades, etc. will be held for 90 days if they are incomplete after 90 days the application will be discarded, and you must resubmit a new application"~~
    - a. ~~Make a new section or add to reciprocity section "ABC 2017 or newer standardized exams will be granted reciprocity at the equivalent grade held by the applicant. Applicants must meet all Nevada certification requirements"~~
    - a. ~~Make sure CEU state (0.5 CEUs)~~
    - a. ~~Member Diamond offered to review P&P after PA Jacobson made changes.~~
    - a. ~~Section XX - Add NDEP Payment processing "add note to visit our website for step-by-step instructions for e-payments"~~
    - a. ~~Need to update the Reg changes sections to corrected/updated regs.~~

## 9. Non-Regulatory Fees

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~~PA Jacobson requested to remove this section as no longer needed.~~

## 12.8. Program Administrator's (PA's) Report

### 12.1-8.1. Budget Review

- No questions or comments
- PA Jacobson discusses the overall of last 7 years to see changes in amounts and with COVID the budget had a lower fluctuation in expenses
- ~~ABC Conference – PA Jacobson and Members Diamond, Carter and Fernandez to virtually attend.~~

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### 12.2-8.2. Certification Examination Update

- PA Jacobson addressed that we had a written exam at TSS but no one attended. Jacobson has changed exams to have 2 written up north and 2 written down south, due to lack of attendance. Written exam will be held down south at City of Henderson.
- New Proctor Suey Huey from TMWRF

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### 12.3-8.3. Continuing Education Units (CEUs) Update

- No updates NWEA has a new trainer LeAnna Risso

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### 12.4-8.4. Standard Operating Procedure (SOP) Update

- No updates

### 12.5-8.5. Water Spot Update

- Coming out shortly, added regulatory changes article No Update

### 12.6-8.6. Website Update

- Member Mason created a FAQ for the website, draft needs to be finalized
- No update

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### 12.7-8.7. Exam Results Summary & Analysis

- No Update PA Jacobson needs to ask ABC for computer exams.

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### 12.8-8.8. Certification Board Update

- Discussed scores and they are slowly getting better Converting brochures to FEQs, Member Diamond will start working on changing, Member Solvie offered to be her back up for review or discussion.
- 
- ~~Job Descriptions for all disciplines – Vice Chair Crim will create, this is for the benefit of the PA while reviewing applications to understand actual job duties for each certification. WW, WQA, CSO, PMT, IWI, IWO (will send Joe Crim previous information)~~
- ~~Member Carter and Member Crim term ends December 2020.~~

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## 13.9. Association of Boards of Certification (ABC) Updates

- NABC's name has officially changed to Water Professionals International (WPI)

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- ~~New exam development for drinking water disciplines began in June with the development of new Job Analysis surveys.~~
- ~~New exam development for wastewater disciplines is scheduled to begin this fall.~~
- ~~WPI's Certification Commission will be meeting in September for strategic planning.~~
- ~~John Solvie presented on exam development to the Nevada Water & Wastewater Forum at the March meeting in Reno. eed to update ABC to WPI (Water Professionals International) as they have changed their name~~
- ~~Exam development has started for next round of standardized exams, met in June in Chicago starting the first steps, which is creating a new job analysis~~

- ~~Member Solvie — ABC (Association of Boards of Certification) has been rebranded as WPI (Water Professionals International).~~
- ~~Member Solvie's previous WPI role as Chair of the Certification Commission for Environmental Professionals is now a designated position on WPI's Board of Directors.~~
- ~~WPI initiatives currently include new exam development, model standards initiative, and plant point rating systems.~~
- ~~AWWA & WEF are working with states on establishing interstate compacts to facilitate reciprocity.~~
- ~~John will provide providing an overview of WPI exam development to the Nevada Operators Forum.~~
- ~~WEF appointed John to serve on its Stormwater Committee.~~
- ~~Member Diamond AH HA moment at the ABC Conference: Understanding why they have the extra 10 questions on the exam.~~
- ~~Member Baratti AH HA moment at the ABC Conference: the process on how people can take tests and how that can help with memory retrieval the more you use the subject.~~
- ~~PA Jacobson AH HA moment at the ABC Conference: ABC is putting together a guideline for each state regarding approval of CEUs and their requirements to approve CEUs.~~

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## 21.10. Nevada Division of Environmental Protection (NDEP) Update / Regulatory Update

- New Contract requirements
  - a. Review and make recommendations regarding making changes to the current program.
  - b. Develop a Policy to perform necessary actions to review alleged misconduct.
  - c. Develop a Procedure on how we plan to investigate the alleged misconduct.
  - d. Develop a Procedure to require certified operator to notify certification program when there is a change to their employment.

## 22.11. Water & Wastewater Operator Forum Updates

- No update

## 23.12. NWEA Continuing Education & Training (CE&T) Committee

### Update

- No update

## 24.13. Public Comment

- No comment

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### ~~25,14.~~ **New Business**

- ~~No new business~~ Discussed approving Management courses for CEU approval, should it be approved at 20% like safety?
- Member Solvie offered to discuss with WPI about how they handle management courses

**Chair Edwards joined meeting at 9:45 am**

### ~~26,15.~~ **Next Board Meeting**

- The next Board meeting will be ~~March 2021 (unsure of virtual or in person)~~ Summer 2022 TBD

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### ~~27,16.~~ **Adjournment**

- ~~A motion to adjourn was made by Member Crim and seconded by Member Mason.~~ Chairman Edwards called for a vote; motion approved.
- ~~Vice-Chair Crim-Edwards~~ adjourned the meeting at ~~10:11am~~ 12:23am.