



NEVADA CERTIFICATION BOARD FOR WATER PROFESSIONALS



Adrian J. Edwards, Chairman • Joe Crim, Jr., Vice Chairman
John Solvie • Jennifer Mason • James Koloskie • Stephanie Kapfenstein • Brian Watts

MEETING MINUTES

The Nevada Board of Certification for Water Professionals held a public meeting on **Thursday June 14, 2024** at NDEP 901 Carson City NV * Humboldt 3-S Conference Room In compliance with the contract between the Nevada Division of Environmental Protection and the Nevada Water Environment Association, the Notice of Public Meeting and Agenda were posted before 09:00 AM at least three (3) working days prior to the meeting.

1. Call to Order

Chairman Edwards called the meeting to order at 10:01AM.

2. Roll Call and Introduction of Guests

Board Position	Name	NWEA Representation	Present	Zoom	Absent
Chairman	Adrian Edwards	Wastewater Treatment Plant Operator certified at the highest level (Clark County).	X		
Vice Chairman	Joe Crim	Member At-Large	X		
Member	Brian Watts	Owner of Publicly Owned Treatment Works	X		
Member	James Koloskie	WWTPO with 3+ Years of Experience	X		
Member	Jennifer Mason	Member At-Large	X		
Member	Stephanie Kapfenstein	WWTPO with 3+ Years of Experience	X		
Member	John Solvie	Owner of Publicly Owned Treatment Works	X		
Program Administrator	Ashley Jacobson	Program Administrator	X		

Guest	Representing
Sabrina Rivera	NWEA Executive Board – Call in
Ben Kahue	NDEP
April Holt	NDEP
Sierra Moses	Carson City
Daniel McGuiness	
Scott Farnsworth	CCWRD – Call in
Jeff Mills	CCWRD – Call in



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3. Public Comment (Current Agenda Items)

No public comment

4. Approval of Agenda

A motion to approve the agenda was made by Vice Chair Crim and seconded by Member Mason. Chairman Edwards called for a vote; motion approved.

5. Approval of Meeting Minutes from March 11, 2024

A motion to approve the meeting minutes was made by Member Mason and seconded by Vice Chair Crim. Chairman Edwards called for a vote; motion approved.

6. Policies and Procedures

- Updated sections given to NDEP - Certification Board reviewed and approved
- NDEP to set up an FTP for PA to add documents
- Workshop * Disciplinary Action (once all others are approved)

7. Program Administrator's (PA's) Report

7.1. Budget Review

- No Comments on current budget report
- NWEA Certification Board paid Insurance
- Chair Edwards addressed that with only one (1) month left we are under budget

7.2. Certification Examination Update

- PA Jacobson reviewed scores and the low rates for Restricted vs other grades.
- PA Jacobson spoke with NJ and they are reviewing study results and will share
- Member Solvie - Article in waterspot from WPI add to website
- Chair Edwards discussed Breakdown on Exam % and will send out to everyone to see if that will help with training.
- Past President Dodo suggested making the % an article for website

7.3. Continuing Education Units (CEUs) Update

- Jeff Mills started a discussion asked about Post Secondary requirements for approval, has researched and wanted to know if technical workshops that are more than 35 hours can be approved for PMT certifications.
- Member Mason asked if we would want to discuss CSO too
- Member Solvie discussed establish specific parameters
- Chair Edwards said that Trade School courses would be applicable and would count, and we could discuss the technical training would need guard rails around so we aren't perceived as giving special treatment to specific vendors
- Chair Edwards asked Jeff Mills to send over a packet for the Certification Board to review



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7.4. Standard Operating Procedure (SOP) Update

- PA Jacobson said no updates until after Certemy training is completed

7.5. Certification Board Update

- No comment

7.6. Exam Results Summary & Analysis

- PA Jacobson reviewed results with Certification Board – No comments

7.7. Certification Board Update

- Member Solvie and Member Koloskie position up in December
- Certemy update – Many challenges with the portal
- Wastewater Operators are sending information to portal not NDEP
- Information is hard to get, WW operators are uploading CEUs but not sending to NDEP so PA has to download everything to be able to provide to NDEP
- Member Solvie asked NDEP if they would consider using Certemy, NDEP said they aren't apposed to getting Certemy.
- PA sends notice to all Non-Regulatory about Certemy.
- NDEP requested we send over our Certemy contract over to see how much we paid to see if they could get their own portal.
- NDEP is still working on what type of signature is required, then applications can be sent via email and not mail
- Past Chair Dodos asked could we do a training we could put up as a webinar and add to website
- Chair Edwards asked that we have another meeting with Certemy to see if we can get additional changes, upload application, just put a payment receipt on website

8. Water Professional International (WPI) Updates

- Member Solvie mentioned working on Non Potable certificate program
- Certification commission going through transitions
- Exam Development meeting was April 2024 in Las Vegas
- Member Mason discussed WPI need-to-know criteria will be changing

9. Nevada Division of Environmental Protection (NDEP) Update / Regulatory Update

- No update

10. New Business

- a. No upate

11. Next Board Meeting

- The next Board meeting will be September 2024 (TBD) up North

12. Public Comment



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- No Comment

13. Adjournment

- A motion to adjourn was made by Vice Chair Crim and seconded by Member Koloskie. Chairman Edwards called for a vote; motion approved. Chair Edwards adjourned the meeting at 12:05 pm.